



TASMANIAN TRAINING AWARDS

Trainee of the Year

Eligibility and Selection Criteria

Nominations close 25 May 2026



The Trainee of the Year Award is presented to an individual who is undertaking a traineeship and has been outstanding in all aspects of their training.

Eligibility criteria

To be eligible for this award you must:

- ✓ be an Australian citizen or permanent resident
- ✓ have completed or due to complete your traineeship between 1 October 2025 and 30 September 2026 in a training course that leads to a nationally recognised outcome or qualification relevant to the award you are applying for;
- ✓ have a Training Contract registered with Skills Tasmania
- ✓ not be enrolled at school; and
- ✓ be nominated by your employer or Registered Training Organisation.

Conditions of entry

Nominees must agree to abide by the [Conditions of Entry](#).

Preparing your application

The overview and selection criteria should be the focus of your application; however, up to five (5) single A4 pages may be provided to support your application. Attachments exceeding five pages will not be considered.

These pages can include copies of any certificates or prizes you may have received such as a sporting award, community service award or special recognition by your employer; a reference or letter of support from your employer/host employer or training provider; workplace photos.

Overview and Selection Criteria

Section A: Overview (limit 300 words)

Provide a short overview covering a description of the qualification you enrolled in, your registered training organisation and employer, as well as your reason for choosing this industry and training pathway.

*This information will **not** be considered or used for judging purposes, but it may be used as your summary throughout the awards process.*

Section B: Selection criteria (limit of 400 words per criterion)

You are required to address each criterion. Your responses are used to assess your nomination and shortlist nominees for interviews.

Your responses should clearly address each criterion, using examples and evidence to support your statements. Judging panels will be looking for evidence of how your training has contributed to your career and study plans, the development of your skills and your achievements to date, as well as any way in which your training may have helped you to achieve other skills or pursuits.

In developing your application, you may wish to take into account some of the considerations outlined below each criterion. These considerations are provided to give clarification of what may be relevant to include when writing against the criteria.

Criterion 1: Career and study achievements

Talk about your course or training and what led you to take this path. What did you learn through the course and what difference did it make to you. Talk about the benefits and where you think it will lead.

Consider things such as:

- Why did you choose your course?
- How has it changed or impacted you?
- What have you gained from it?
- What have you been able to bring to your workplace?

Criterion 2: Team and communication skills

Talk about experiences you have had where you've had to use your communication skills or work in a team and how this has helped you or inspired others.

Consider any skills you have developed through your training, such as:

- What have you been able to tell others, work mates, employers, etc about your training?
- What do you like about working in a team setting?
- What traits do you think are important to positively influence others?

Criterion 3: Ability to be an ambassador (representative) for training in Australia

Talk about anything that you are doing or can do where you have been able to talk about VET, your course or your experience of training.

Tell us about:

- Provide examples where you have taken a leadership role inside or outside of work
- What other activities have you been involved in where you have been a representative?
- How would you describe the quality of your training?

Criterion 4: Other qualities and pursuits

Share anything else that you think would be beneficial for your application.

You may wish to include information such as:

- Have you had to address any challenges that have impacted your training?
- When have you been required to use initiative either in your training, your personal life or your workplace?

- What other qualities or activities do you feel would be useful in your role as Trainee of the Year?
- What other community or industry involvement have you had?

Sponsor

This award is proudly sponsored by:



Contact details

For any assistance or questions you may have about the application process please contact:

tastrainingawards@skills.tas.gov.au