



TASMANIAN TRAINING AWARDS

Industry Collaboration Award

2024 Nomination Guide



Industry Collaboration Award

The Industry Collaboration Award recognises an exemplary skills development collaboration between at least one employer/industry body and at least one organisation delivering nationally recognised vocational education and training.

This award is proudly sponsored by Swinburne University of Technology.

Eligibility and conditions of entry

Eligibility

To nominate for the Industry Collaboration Award organisations must be registered in Australia, with an Australian Business Number.

Nominees must:

- have at least one party who is an industry organisation (e.g. employer, enterprise, group of enterprises, industry association, industry advisory body, trade union or professional association)
- have at least one party who is delivering nationally recognised vocational education and training which leads to formal qualifications or Statements of Attainment under the Australian Qualifications Framework.
- nominate in the state or territory where the lead organisation's head office is located.

Note: Organisations must demonstrate a genuine and shared agreement (either formal or informal) to cooperate and work together for mutual benefit. Collaborations will typically not include transactional or service delivery arrangements or partnerships where financial and cost arrangements are a defining characteristic.

Note: Nominations will not be accepted from organisations operating under a contractual 'partnership' agreement.

Conditions of entry

- Applications must be submitted online by 11:59pm on Monday, 20 May 2024.
- Applicants must be eligible for entry according to the specific award category criteria. Non-compliance will be sufficient reason for Skills Tasmania to reject the nomination.
- Applicants for business and training provider awards will undergo quality assurance checks with relevant authorities, such as ASQA.
- Applicants will be required to attend an interview and, if selected as a finalist, attend a gala presentation dinner in Launceston on Friday, 6 September 2024.
- Applicants must agree to abide by the decisions of Skills Tasmania whose decision shall be final on all matters pertaining to the award. No correspondence or justification for any decision shall be required of Skills Tasmania.
- Applicants acknowledge that by entering the Awards, finalists and winners agree that Skills Tasmania (Department of State Growth) and the Commonwealth Government Department of Employment and Workplace Relations, may use non-confidential details, profiles, training details and/or photographs/videos for any publicity or promotional purpose pertaining to vocational education and training and workforce development including, but not limited to, the Tasmanian Training Awards and Australian Training Awards.

Application and selection process

How to complete your application

- Applications for the Tasmanian Training Awards are to be completed online using Award Force. <https://tta.awardsplatform.com/>
- When you enter the Award Force platform you will need to register an account and create a password. You will then be directed to the Applications page. If you have entered the awards before you may use your existing registration details.
- You must enter all the required fields before you begin your responses to the overview and selection criteria. A copy of both can be found at the end of this guide.
- The overview and selection criteria should be the focus of your application. Up to ten (10) single A4 pages of relevant evidence may be provided. Attachments exceeding 10 pages will not be considered.
- You can save your application in progress and return to it as often as you need to.
- Should you win the Industry Collaboration Award your original application will be submitted to the Australian Training Awards for consideration. Applicants will not submit a new application or have the opportunity to rewrite it.

Shortlisting

- Applications will be assessed against the selection criteria to shortlist applicants.
- All applicants will be advised in writing as to whether they have been shortlisted.
- Shortlisted applicants will be required to attend an interview to determine the finalists and winner.
- Interviews for the Industry Collaboration Award will be held on Friday, 5 July in Hobart. Interviews can be held via Microsoft Teams if a candidate is unable to attend in person.
- Skills Tasmania reserves the right to reject an application, or rescind shortlisting, in the case of any non-compliance.
- The decision of the judging panel is final and no appeals will be entered into.

Privacy notice

The information provided by you in this application will be used by Skills Tasmania for the purpose of administration, judging and general communication in regard to the Tasmanian Training Awards and Australian Training Awards (should you win your category). Provision of this information is essential to determine your eligibility for consideration for an award. The information will be stored securely.

Further information please visit www.skills.tas.gov.au/trainingawards or contact Jacqui Maclaine on 03 6165 6008 or jacqui.maclaine@skills.tas.gov.au

The Department of State Growth acknowledges the generous support of the following organisations



Overview and selection criteria

Your application must be completed online: <https://tta.awardsplatform.com/>. The portal allows nominees to submit an overview of 500 words and responses to the four criteria of up to 800 words per criterion

Please note: The winner of this category will be nominated to enter a shortlisting process for the Australian Training Awards. Your original application will be submitted in the nomination. Therefore, take into account the fact that the panel members will not have in-depth knowledge of your organisation. Please ensure you give enough information for panel members to make a considered judgement when shortlisting.

Section A: Overview

This information will **not** be considered or used for short listing or judging purposes, but it may be used as a summary of your organisation throughout the Awards process.

Organisation details – limit 500 words

Provide an overview of the collaboration, including

- name of the collaboration
- lead organisation and each of the parties to the collaboration
- purpose and objectives of the collaboration
- origin of the collaboration (how the parties came together)
- details of the environment in which the collaboration operates
- how the collaboration functions in practice, including lines of communication between the parties to the collaboration.

Section B: Selection Criteria – limit 800 words per criterion

Criterion 1: Outstanding practice of the collaboration

Criterion 2: Achievements of the collaboration for training

Criterion 3: Training impacts of the collaboration

Criterion 4: Sustainability and future of the collaboration

Addressing the criteria

This information will be considered and used for shortlisting and judging purposes. Please be aware that your response to the criteria will be strengthened by the inclusion of measurable results and appropriate indicators (including customer satisfaction data and other types of external validation).

The role of each collaborating organisation should be made clear within the application, including how each organisation supports improved outcomes for the sector and/or for individuals.

The selection criteria should be the focus of the nomination. Up to 10 single A4 pages of relevant evidence may be provided. Attachments exceeding 10 pages will not be considered.

In developing your nomination you may wish to take into account the considerations below each criterion.

Note: The considerations are provided to clarify what may be relevant to include when writing a response to each criterion.

Criterion 1: Outstanding practice of the collaboration

(limit 800 words)

Describe the extent to which the collaboration goes above and beyond standard practice in training and skills development. For example, you may consider:

- What is the basis of the collaboration partners' agreement that have been so successful?
- What specific training need is being addressed by the collaboration?
- What exemplary or innovative aspects are a feature of the training collaboration?

Criterion 2: Achievements of the collaboration for training

(limit 800 words)

Consider:

- What are examples of excellence in the training delivered?
- What training outcomes have been achieved (including qualifications and skill sets awarded)?
- What improvements in the quality of learning and assessment have been implemented?
- What, if any, new or improved career pathways and opportunities have been created?

Criterion 3: Training impacts of the collaboration

(limit 800 words)

Consider

- How has the collaboration benefited the participants, the community, and the collaborating organisations and the broader training system?
- What improvements in the processes/procedures of all collaborating organisations have been implemented?
- What contribution is there to social equity, especially increasing the participation of people from groups under-represented in the industry or workplaces

Criterion 4: Sustainability and future of the collaboration

(limit 800 words)

Consider

- What, if any, aspects of the collaboration utilises government funding? If so, how could the collaboration be continued if government funding ceased?
- How can the outcomes of the collaboration be replicated or modelled for other industries?
- What quality improvement/performance evaluations of the collaboration are in place and planned?



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