



TASMANIAN TRAINING AWARDS

Equity Apprentice/
Trainee of the Year

2019 Selection criteria and
nomination form

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2019 Tasmanian Training Awards summary

The Tasmanian Training Awards are conducted annually by Skills Tasmania, Department of State Growth. The Department is committed to the development of a high quality, efficient system of vocational education and training and workforce development. The commitment represents a major contribution to the development of competitive advantage for Tasmanian industry.

The Awards recognise the achievements of apprentices, trainees and vocational students who strive for the highest standards of knowledge and skills within their industry. They also recognise industry, employers and training organisations dedicated to providing high quality training and improving the skills of the workforce in this State. The Awards offer finalists the chance to gain personal satisfaction and the prestige of being part of an elite group who unequivocally represent the State's best in vocational education and training.

Winners from the Tasmanian Training Awards (in aligned categories) have the opportunity to compete with other states and territories to be named the best in Australia at the 2019 Australian Training Awards which will be held in Brisbane, in November.

2019 Award categories and progression to the Australian Training Awards

Business and Training Provider Awards

Industry Collaboration Award	Australian Training Award
Small Employer	Australian Training Award
Employer	Australian Training Award
Training Provider	Australian Training Award

Individual Awards:

Apprentice	Australian Training Award
Trainee	Australian Training Award
Aboriginal Student	Australian Training Award
Vocational Student	Australian Training Award
School-based Apprentice/Trainee	Australian Training Award
VET Teacher / Trainer	Australian Training Award
VET in Schools Student State-only Award*	

Equity Awards:

Equity Award – Apprentice or Trainee	State-only Award*
Equity Award – Vocational Student	State-only Award*
Equity Award – Employer	State-only Award*

*There are no national equivalents to the Equity Awards or VET in Schools Student of the Year Award.

Skills Tasmania reserves the right to not present an award in any category for which it considers the standard of entries did not meet the requirements stated in the conditions of entry and selection criteria.

Equity Apprentice/Trainee

Part I: Eligibility and conditions of entry

Eligibility

Candidates for the Equity Apprentice/Trainee of the Year Award will describe their pathway into vocational education and training, the circumstances which made participation a challenge, their motivation to begin, barriers overcome, support found along the way and the benefits they have experienced in accessing and participating in vocational education and training.

Skills Tasmania identifies a number of crosscutting themes of disadvantage in Tasmania that generate significant barriers to effective participation in vocational education and training (VET).

Common themes that emerge as barriers to effective engagement in VET and employment include, but are not limited to:

- low levels of education and skill development
- low literacy and numeracy skills, including lack of information technology knowledge and skills;
- a history of family violence
- disability
- mental ill health
- age, especially being older
- gender and caring responsibilities
- low income and poverty
- cross-generational under/ unemployment
- people living in communities with concentrations of disadvantage, including historical marginalisation/ discrimination
- isolation due to rural or remote location with inadequate transport and services
- economic downturn and industry restructure
- lack of English language fluency and minority culture background (humanitarian entrants especially)
- a history of offending and imprisonment.

Note:

There is no Australian Training Awards equivalent to the Equity Apprentice/Trainee of the Year Award.

Conditions of entry

- Applicants can apply for only one category and must meet all eligibility criteria. When an application does not meet the eligibility requirements, it will not be considered by the judging panel.
- Applicants for the Equity Apprentice or Trainee category must have a contract of training with Skills Tasmania.
- Applicants agree to notify the Tasmanian Training Awards immediately should there be a change in circumstances with regard to your training or employment (if applicable).
- If selected as a finalist applicants must be able to attend the presentation dinner at Wrest Point Convention Centre, in Hobart on Friday, 6 September.
- All applicants must abide by the decisions of Skills Tasmania whose decision shall be final on all matters pertaining to the award. No correspondence or justification for any decision shall be required of Skills Tasmania.
- By entering the Awards, finalists and winners agree that Skills Tasmania may use non-confidential details, profiles and photographs for any publicity purpose pertaining to, but not limited to, the Tasmanian Training Awards and the promotion of vocational education and training and workforce development.

Privacy notice

The information provided by you in this application will be used by Skills Tasmania for the purpose of administration, judging and general communication in regard to the Tasmanian Training Awards. Provision of this information is essential to determine your eligibility for consideration for an Award. The information will be stored securely.

Key dates

7 June 2019 (5:00pm)

Applications close (no late applications will be accepted).

June

Applications are shortlisted and applicants are notified if they have been selected as a finalist.

6 September 2019

Finalists attend the Tasmanian Training Awards Presentation Dinner in Hobart.

Part 2: Application and selection processes

How to complete your application

- Review the eligibility section to ensure you meet the requirements and are nominating in the correct category.
- Read the conditions of entry and agree to these conditions.
- Complete the application at Part 4:
 - Fill out the nomination form ensuring your nominator supports your nomination by signing the form.
 - Write your responses to the selection criteria (limit of 400 words each).
 - Up to five (5) single A4 page attachments are permitted. These pages can include testimonials, copies of certificates, photographs, etc.
- Applications can be submitted via email, post or hand delivered. Keep a copy for your reference. Do not bind or laminate your application.

Selection of finalists

- Applications for this award close at 5:00 p.m. on Friday, 7 June 2019. Late applications will not be accepted.
- Equity award finalists do not have an interview. The written applications will be assessed against the selection criteria to determine finalists.
- All applicants will be advised in writing as to whether they have been selected as a finalist.
- The decision of the judging panel is final and no correspondence will be entered into.

Tasmanian Training Awards gala dinner

The 2019 Tasmanian Training Awards will be announced at a gala dinner on Friday, 6 September in the Tasman Room at Wrest Point Convention Centre in Hobart. Over 500 guests are expected to attend this special evening.

Equity Apprentice/Trainee finalists each receive two complimentary tickets to attend the dinner (one for themselves and one for a guest). Additional tickets will be available for your family and friends to purchase from July until bookings close on 30 August (unless sold out sooner). It is a requirement that all finalists be present at the dinner.

Part 3: Submitting your application

Checklist

I have:

selected the correct category and confirmed my eligibility to enter the 2019 Awards
written the overview and addressed all the selection criteria
completed all sections of the nomination form and attached it to the front of my application
ensured all parties to this application are aware of my application and endorse its content
enclosed copies of any testimonials, copies of certificates, etc

Ways to submit your application:

By email: jacqui.maclaine@skills.tas.gov.au

By post: Confidential Award Application
Jacqui Maclaine
Skills Tasmania
GPO Box 536
Hobart TAS 7001

Hand-delivered: Confidential Award Application
Jacqui Maclaine
Skills Tasmania
Department of State Growth
Level 4, 4 Salamanca Place, Hobart
(Opposite St David's Park)

Further information

For further information please visit www.skills.tas.gov.au/trainingawards or contact Jacqui Maclaine on 03 6165 6008 or jacqui.maclaine@skills.tas.gov.au

The Department of State Growth acknowledges the generous support provided by the following organisations



Part 4: Nomination form and selection criteria

Nomination form – Equity Apprentice / Trainee
(Please tick appropriate box)

Page 1

Apprentice Trainee

NOMINEE DETAILS		
Name		
Date of birth		
Home Address		
		Postcode
Telephone	Mobile	Home
Email address		
*An email address is essential for communication between the Awards secretariat and nominees.		
TRAINING DETAILS		
Qualification		
Training Provider		
Contact Name		Telephone
Email address		
EMPLOYMENT DETAILS – GROUP TRAINING ORGANISATION (if applicable)		
GTO Name		
Email address		
EMPLOYER/HOST EMPLOYER (if applicable)		
Employer Name		
Postal address		
Contact Name		Telephone
Email address		
NOMINATOR'S DETAILS		
Name of nominator		Telephone
Organisation		
Email address		

It is a condition of these awards that the nominator and the nominee agree to comply with the conditions of entry mentioned in the nomination information and agree to any decision made by Skills Tasmania in relation to this nomination and these awards. In signing this form you give permission for Skills Tasmania (Department of State Growth) to use non-confidential details from this nomination and relevant photographs and/or film for any publicity purpose pertaining to vocational education and training and workforce development.

Signature of nominator:

Signature of nominee:

Applicants under the age of 18 years require a parent/guardian to read and sign the following:

I give my permission for my child to be photographed and/or filmed while participating in the Tasmanian Training Awards program. Information about them, including photographs and/or non-confidential details, may be used for any publicity purpose pertaining to vocational education and training and workforce development.

Signature of parent or guardian:

Name	
Telephone	
Email address	

Selection criteria

Applicants will be judged against the following criteria

Criterion 1: Challenges and barriers to accessing and participating in VET

Criterion 2: What or who helped you to overcome these barriers?

Criterion 3: How has VET benefited you?

Criterion 4: Goals for the future.

Addressing the criteria

Applicants for these awards will need to describe their pathway into vocational education and training, the circumstances which made participation a challenge, their motivation to begin, barriers overcome, support found along the way and the benefits they have experienced in accessing and participating in vocational education and training. Where needed, help to write your submission is allowed.

Judging panels will be looking for evidence of how your training has helped your study and career plans, to the development of your skills and your achievements to date, as well as any way in which your training may have helped you to achieve other qualities and pursuits.

Criterion 1: Challenges and barriers to accessing and participating in VET

Explain the circumstances which made accessing and participating in vocational education and training a challenge and describe your most significant barriers.

Criterion 2: What, or who, helped you to overcome these barriers?

Was there a person or program that motivated you? Talk about the role your training provider played in supporting you throughout your training.

Criterion 3: How has VET benefitted you?

What did you learn and how has this helped you? Are there any achievements you have fulfilled from participating in your course/training program?

Criterion 4: Goals for the future

Where to next? What plans do you have for the future and how have your studies assisted you in your plans.



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