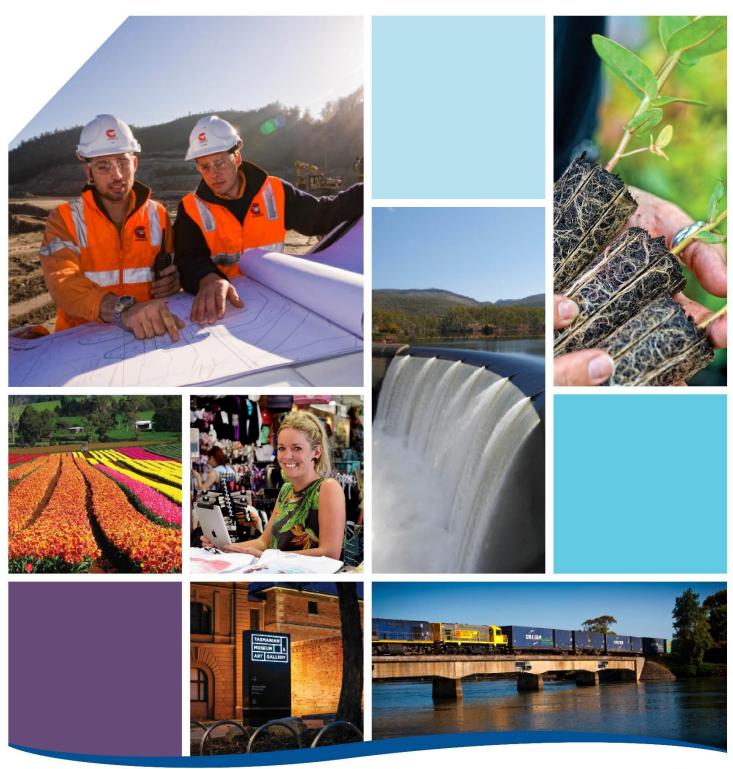
# **ADULT LEARNING FUND**

#### **INFORMATION SHEET**



#### INFORMATION SHEET

#### About the Adult Learning Fund Program

The Adult Learning Fund specifically targets areas of skills demand in priority industries. It supports skill sets and full qualifications where there is demonstrated need.

The program supports individual learners to attain skills they need to improve their employment opportunities. Direct involvement from employers such as recruitment support, program development, mentoring and/or hosting work placements, has resulted in employment outcomes. The preferred outcome of this program is that the learner is either job ready, employable and obtains employment or is on a pathway towards becoming job ready and employable.

The registered training organisations listed below have applied through a rigorous grant application process and have identified strong support from their industries. This support includes identification of real jobs for those jobseekers if they are successful in completing the training and are a 'good fit' for the businesses.

The **Jobseeker Stream** supports individuals to attain skills they need to improve their employment opportunities. Direct involvement from employers often results in better outcomes. The preferred outcome of this program is that the learner is job ready and employable.

All individuals participating will be provided with a work placement that are with employers often looking for new employees. The work placement is an opportunity for employers to see at first hand the calibre of the learners and to use the process as a recruitment tool.

The **Pre-Jobseeker Stream** is a pre-employment program designed to give individuals who face barriers that prevent them from accessing employment opportunities but are on an active pathway to further training opportunities and/or employment.

As part of the pre-jobseeker program, RTOs provide learners with exposure to real workplaces and employers. This is designed so the learners can get an idea of whether this is a career path that they want to pursue and quite often this exposure results in work opportunities.

#### Learner eligibility

All learners accessing any of the streams under the Skills Fund program must be a Tasmanian resident aged 15 years or over. A Tasmanian resident is defined as a permanent resident of Australia living in Tasmania for a minimum of six (6) months.

A jobseeker is someone who is:

- not a school student as defined by Sections 3 and 4 of the Education Act 1994; OR
- registered with an Employment Service Provider (ESP); OR
- an income support recipient who is not currently required to meet activity test or participation requirements; OR
- a participant in an Australian Government labour market program; OR
- not currently working and seeking or intending to seek paid employment or self-employment after completing the qualification; OR
- not working and participating in volunteering activities; OR
- a person currently employed whose contract of employment is classified as "casual" unless otherwise specified in the documentation for each program.

#### Aged Care Industry

Training	Contact	Region	Notes
CHC33015 Certificate III in Individual Support	Contact: Name: Ashleigh Heather - Moonah Phone: (03) 6214 5177 Email: ashleigh.heather@workandtraining.co m.au  Name: Emily Green - Launceston Phone: (03) 6336 8400 Email: emily.green@workandtraining.com.a u  Name: Dylanee Doherty - Devonport Phone: (03) 6490 8400 Email: dylanee.doherty@workandtraining.com.au  Website https://www.workandtraining.com.a u/ Facebook: https://www.facebook.com/work.trai ning/	Moonah, Devonport, Launceston	This is a Jobseeker program  RTO support services offered  Literacy, language and numeracy support  Learner liaison support  Police checks  Working with vulnerable persons check  Mentoring support  Student clothing and required protective equipment  Additional costs - Nil  Compulsory work placement  Training commences: Moonah - 23 June 2020 Devonport - 23 March 2020 & 7 September 2020 Launceston - 16 March 2020 & 8 July 2020
CHC33015 Certificate III in Individual Support	Max Solutions Pty Ltd (0667)  Contact: Name: Linda Douglas Phone: 0455 719 511 Email: linda.douglas@macsolutions.edu.au Website www.maxsolutions.com.au Facebook www.facebook.com/maxsolutionsau/	Devonport, Launceston	This is a Jobseeker program  RTO support services offered  Literacy, language and numeracy support  Learner liaison support  Police checks  Working with vulnerable persons check  Mentoring support  Student clothing and required protective equipment  Additional costs — Nil  Compulsory work placement  Training commences:  Launceston — 25 February 2020  Devonport — 7 July 2020

## Aged Care Industry (cont.)

Training	Contact	Region	Notes
CHC33015 Certificate III in Individual Support	Avidity Training and Development (60153)  Contact: Name: David Flukes Phone: 03 6339 2813 Email: admin@avidity.com.au Website www.avidity.com.au Facebook avidity training and development	Burnie Launceston	This is a Jobseeker program  RTO support services offered (* in conjunction with employment services providers)  • Literacy, language and numeracy support  • Learner liaison support  • Police checks *  • Working with vulnerable persons check *  • Mentoring support  • Student clothing and required protective equipment *  Additional costs – Nil  Compulsory work placement  Training commences: TBA – Contact the RTO
CHC33015 Certificate III in Individual Support	Foresite Training (22227)  Contact: Reception 0362145056 or 0407 254 509 Tasmania@foresitetraining.com.au  Website www.care.foresitetraining.com.au Facebook www.facebook.com/foresitecare	Glenorchy, Sorell, Huon Valley	This is a Jobseeker program  RTO support services offered  Literacy, language and numeracy support  Learner liaison support  Working with vulnerable persons check if employment services provider is unable to facilitate  National police check if employment service provider is unable to facilitate  Mentoring support  Student clothing and required protective equipment  Additional costs — Nil  Compulsory work placement  Training commences: Huonville: 2 March 2020 Moonah: 28 April 2020 Sorell: 20 August 2020

# Agriculture, Forestry and Fishing

Training	Contact	Region	Notes
TLILIC0003 Licence	Youth Futures (60164)	George Town	These are Pre-Jobseeker programs
to operate a forklift	( ( ) ( )	Launceston	тине и и и и и и и и и и и и и и и и и и
CPCCWHS1001	Contact: Charlotte Blank		RTO support services offered
Prepare to work	03 6331 6176		Participant transport
safely in the	charlotte@youthfutures.org.au		Literacy, language and numeracy support
construction industry			Learner liaison support
AHCWHS1001 Work	Website		Working with vulnerable persons check
Safely	http://www.youthfutures.org.au/		Mentoring support
AHCMOMI01 Assist			·
with routine			Pathway planning
maintenance of			
machinery and			Additional costs – Forklift Licence and White Card
equipment			Application Fee – to be paid by the relevant
AHCMOM203			employment services provider, if eligible
Operate basic			Todaina communication of the DTO
machinery and			Training commences – Contact the RTO
equipment			
AHCWHS101 Work			
safely			
AHCCHM101 Follow			
basic chemical safety			
rules			
AHCCHM201 Apply			
chemicals under			
supervision			
AHCPMG201 Treat			
weeds AHCWHSI0I Work			
safely			
AHCMOM213			
Operate and maintain			
chainsaws			
AHCWHS101 Work			
safely			
AHCPHT202 Carry			
out canopy			
maintenance			
FBPVIT2004 Pick			
grapes by hand			
AHCWHS101 Work			
safely			
FBPVIT2003 Hand			
prune vines			
AHCWHS101 Work			
safely			
TLILIC0005 Licence			
to operate a boom			
type elevating work			
platform (above 11			
metres)			
CPCCWHS1001			
Prepare to work			
safely in the			
construction industry			

# Disability

Training	Contact	Region	Notes
CHC33015 Certificate	Work and Training (1126)	Glenorchy	This is a Jobseeker program
Support	Contact: Name: Ashleigh Heather - Moonah Phone: (03) 6214 5177 Email: ashleigh.heather@workandtraining.co m.au  Website https://www.workandtraining.com.au / Facebook: https://www.facebook.com/work.trai ning/		<ul> <li>RTO support services offered</li> <li>Literacy, language and numeracy support</li> <li>Learner liaison support</li> <li>Working with vulnerable people check</li> <li>Mentoring support</li> <li>Student clothing and required protective equipment</li> <li>Police checks</li> </ul> Additional costs – Nil Compulsory work placement Training commences: April 2020
CHC33015 Certificate	Steps Group Australia Limited (1847)	Hobart	This is a Jobseeker program
III in Individual Support (Disability)	Contact: Warren Yates (03) 6213 5210 training@stepsgroup.com.au  Website http://www.stepsgroup.com.au/training/		RTO support services offered  Literacy, language and numeracy support  Learner liaison support  Working with vulnerable people check  Mentoring support  Student clothing and required protective equipment  Police checks - will be provided to individuals by their employment services provider, if they are eligible.  Additional costs - Nil  Training commences: 17 August 2020 and 23 November 2020
CHC33015 Certificate III in Individual Support	Australian Employment and Training Solutions (21912)  Contact: Name: Bernadette Cowen Phone: 0408111238 Email: TAStraining@aets.edu.au Website: https://www.aets.edu.au/  Facebook: Facebook - https://www.facebook.com/Australian EmploymentTrainingSolutions/	Hobart, Huon Valley, Launceston	This is a Jobseeker program  RTO support services offered  Literacy, language and numeracy support  Learner liaison support  Working with vulnerable people check  Police checks  Mentoring support  Additional costs - Nil  Training commences – TBA

# Disability (cont.)

Training	Contact	Region	Notes
CHC33015 Certificate III in Individual Support	Foresite Training (22227)  Contact: Reception 0362145056 or 0407 254 509  Tasmania@foresitetraining.com.au  Website www.care.foresitetraining.com.au Facebook www.facebook.com/foresitecare	Glenorchy, Sorell, Huon Valley	<ul> <li>This is a Jobseeker program</li> <li>RTO support services offered</li> <li>Literacy, language and numeracy support</li> <li>Learner liaison support</li> <li>Working with vulnerable persons check if Employment Service provider is unable to facilitate</li> <li>National police check if employment services provider is unable to facilitate</li> <li>Mentoring support</li> <li>Student clothing and required protective equipment</li> <li>Additional costs – Nil</li> <li>Compulsory work placement</li> <li>Training commences: Moonah: 13 July 2020</li> </ul>

## Early Childhood Education and Care

Training	Contact	Region	Notes
CHC30113 Certificate III in Early Childhood Education and Care	Foresite Training (22227)  Contact: Reception 0362145056 or 0407 254 509  Tasmania@foresitetraining.com.au  Website  www.care.foresitetraining.com.au  Facebook  www.facebook.com/foresitecare	Glenorchy, Huon Valley	This is a Jobseeker program  RTO support services offered  Literacy, language and numeracy support  Learner liaison support  Mentoring support  Student clothing and required protective equipment  Working with vulnerable people check - will be provided to individuals by their employment services provider, if they are eligible.  Additional costs - Nil  Compulsory work placement  Training commences —  Huonville: 3 March 2020  Moonah: TBA

#### Community and Health Services

Australian Nursing & Midwifery Federation (SA Branch) (40064)  Contact: Name: Siobhan Grady Phone: 03 6223 6777 Email: siobhan.grady@herc.tas.edu.au Website: www.herc.tas.edu.au  Website: holian Wisher Additional costs e.g. licensing - Nil  Compulsory work placement  Training commences — 16 January 2020 and		,		
RTO support services offered  Contact: Name: Siobhan Grady Phone: 03 6223 6777 Email: siobhan.grady@herc.tas.edu.au Website: www.herc.tas.edu.au  Police checks and Working with vulnerable people check - will be provided to individuals by their employment services provider, if they are eligible.  Additional costs e.g. licensing - Nil  Compulsory work placement  Training commences - 16 January 2020 and	Training	Contact	Region	Notes
Contact: Name: Siobhan Grady Phone: 03 6223 6777 Email: siobhan.grady@herc.tas.edu.au Website: www.herc.tas.edu.au Police checks and Working with vulnerable people check - will be provided to individuals by their employment services provider, if they are eligible.  Additional costs e.g. licensing - Nil  Compulsory work placement  Training commences — 16 January 2020 and	HLT54115 Diploma of	Australian Nursing & Midwifery	Hobart	This is a Jobseeker program
Contact: Name: Siobhan Grady Phone: 03 6223 6777 Email: siobhan.grady@herc.tas.edu.au Website: www.herc.tas.edu.au  Police checks and Working with vulnerable people check - will be provided to individuals by their employment services provider, if they are eligible.  Additional costs e.g. licensing - Nil  Compulsory work placement  Training commences — 16 January 2020 and	Nursing	Federation (SA Branch) (40064)		
Name: Siobhan Grady Phone: 03 6223 6777 Email: siobhan.grady@herc.tas.edu.au Website: www.herc.tas.edu.au  Police checks and Working with vulnerable people check - will be provided to individuals by their employment services provider, if they are eligible.  Additional costs e.g. licensing - Nil  Compulsory work placement  Training commences — 16 January 2020 and				RTO support services offered
Name: Siobhan Grady Phone: 03 6223 6777 Email: siobhan.grady@herc.tas.edu.au Website: www.herc.tas.edu.au  Police checks and Working with vulnerable people check - will be provided to individuals by their employment services provider, if they are eligible.  Additional costs e.g. licensing - Nil  Compulsory work placement  Training commences — 16 January 2020 and		Contact:		Literacy, language and numeracy support
Phone: 03 6223 6777 Email: siobhan.grady@herc.tas.edu.au Website: www.herc.tas.edu.au  Police checks and Working with vulnerable people check - will be provided to individuals by their employment services provider, if they are eligible.  Additional costs e.g. licensing - Nil  Compulsory work placement  Training commences — 16 January 2020 and		Name: Siobhan Grady		, , , , , , , , , , , , , , , , , , , ,
<ul> <li>Email:         <ul> <li>siobhan.grady@herc.tas.edu.au</li> </ul> </li> <li>Police checks and Working with vulnerable people check - will be provided to individuals by their employment services provider, if they are eligible.</li> <li>Additional costs e.g. licensing - Nil</li> <li>Compulsory work placement</li> <li>Training commences – 16 January 2020 and</li> </ul>		Phone: 03 6223 6777		• •
www.herc.tas.edu.au  Police checks and Working with vulnerable people check - will be provided to individuals by their employment services provider, if they are eligible.  Additional costs e.g. licensing - Nil  Compulsory work placement  Training commences — 16 January 2020 and		Email:		·
Website: www.herc.tas.edu.au  Police checks and Working with vulnerable people check - will be provided to individuals by their employment services provider, if they are eligible.  Additional costs e.g. licensing - Nil  Compulsory work placement  Training commences – 16 January 2020 and		siobhan.grady@herc.tas.edu.au		
Police checks and Working with vulnerable people check - will be provided to individuals by their employment services provider, if they are eligible.  Additional costs e.g. licensing - Nil  Compulsory work placement  Training commences – 16 January 2020 and				equipment
check - will be provided to individuals by their employment services provider, if they are eligible.  Additional costs e.g. licensing - Nil  Compulsory work placement  Training commences — 16 January 2020 and				
check - will be provided to individuals by their employment services provider, if they are eligible.  Additional costs e.g. licensing - Nil  Compulsory work placement  Training commences — 16 January 2020 and				Police checks and Working with vulnerable people
employment services provider, if they are eligible.  Additional costs e.g. licensing - Nil  Compulsory work placement  Training commences – 16 January 2020 and				
Additional costs e.g. licensing - Nil  Compulsory work placement  Training commences – 16 January 2020 and				·
Compulsory work placement  Training commences – 16 January 2020 and				1 , , , ,
Compulsory work placement  Training commences — 16 January 2020 and				
Training commences – 16 January 2020 and				Additional costs e.g. licensing - Nil
Training commences – 16 January 2020 and				
Training commences – 16 January 2020 and				Compulsory work placement
				Company work placement
20 August 2020.				
27 / 100 000 2020				20 August 2020.

## **Property and Business**

Troperty a		D	Nata
Training CPP30316 Certificate III in Cleaning	Contact: Asset Training (60083)  Contact: Liz Sheppard 03 6244 6642 landrews@asset-training.com  Russell Allie 03 62 44 6642 0407 870 559 rallie@asset-training.com  Website http://asset-training.com/	Region Hobart, Glenorchy, Clarence, Sorell, Brighton, Kingborough, Tasman, Huon Valley, Derwent Valley, West Coast, Burnie, Kentish, Meander Valley, Devonport, Latrobe, West Tamar, George Town, Launceston	This is a Jobseeker program  RTO support services offered  Participant transport  Literacy, language and numeracy support  Learner liaison support  Working with vulnerable persons check  Police checks  Mentoring support  Student clothing and required protective equipment  Mobile phone credit offset  Additional costs  There are no additional costs or licensing requirements to undertake this training program.  *Some industry employer worksites require employees to have the Tasmanian Work with Vulnerable People clearance card. This would be an additional cost should the learner wish to seek employment within those worksites, e.g. a school.  Training commences – check <a href="https://assettraining.com.au/upcomingcourses/">https://assettraining.com.au/upcomingcourses/</a>
BSBCMM201 Communicate in the workplace BSBCUS201 Deliver a service to customers BSBITU212 Create and use spreadsheets BSBITU211 Produce digital text documents FNSACC311 Process financial transactions and extract interim reports	Work and Training (1126)  Contact: Name: Ashleigh Heather - Moonah Phone: (03) 6214 5177  Email: ashleigh.heather@workandtraining.co m.au  Website https://www.workandtraining.com.a u/ Facebook: https://www.facebook.com/work.tra ining/	Sorell, Tasman Peninsula	This is a Pre-Jobseeker program  RTO support services offered  Literacy, language and numeracy support  Learner liaison support  Working with vulnerable people check  Mentoring support  Student clothing and required protective equipment  Police checks  Additional costs – Nil  Training commences: TBA – contact the RTO

#### Retail

Training	Contact	Region	Notes
SIR20216 Certificate II in Retail Services	Australian Retailers Association (4049)  Contact: Name: Ashley Payne Phone: 03 8660 3342 Email: Ashley.payne@retail.org.au  Website https://www.retailinstitute.org.au/  Facebook: https://www.facebook.com/Australian RetailersAssociation/ LinkedIn: https://www.linkedin.com/company/44 3194/ Twitter: https://twitter.com/retailaustralia Instagram: https://www.instagram.com/austretailers/	Hobart Launceston	This is a Jobseeker program  RTO support services offered  Literacy, language and numeracy support  Learner liaison support  Working with vulnerable persons check  Police check  Mentoring support  Additional costs - Nil  Training commences — February 2020
SIR20216 Certificate II in Retail Services	Work and Training (1126)  Contact: Name: Ashleigh Heather - Moonah Phone: (03) 6214 5177 Email: ashleigh.heather@workandtraining.co m.au  Website https://www.workandtraining.com.a u/ Facebook: https://www.facebook.com/work.trai ning/	Glenorchy	This is a Jobseeker program  RTO support services offered  Literacy, language and numeracy support  Learner liaison support  Working with vulnerable people check  Mentoring support  Student clothing and required protective equipment  Police checks  Additional costs – Nil  Training commences: March 2020

# Manufacturing

	<u> </u>		
Training	Contact	Region	Notes
MSMWHS200 Work Safely MSS403032 Analyse manual handling processes MSS402040 Apply 5S procedures MSS4023051 Apply quality standards	Contact: Name: Cheryl Fuller Phone: 0458 888 040 Email: manager@peopleimprovers.com Website: www.peopleimprovers.com Facebook: https://www.facebook.com/peopleimprovers/	West Coast, Burnie	This is a Pre-Jobseeker program  This pilot program will provide women exposure to the physical sites, workplace activities, training pre-requisites, industry language and culture, empowering them to make an informed choice about seeking further training to ensure they are job ready for the mining and manufacturing sectors of the NW coast.  RTO support services offered  Literacy, language and numeracy support  Learner liaison support  Working with vulnerable persons check  Police check  Mentoring support  Required - \$100 per person as a contribution towards PPE retained by the Job Seeker after completion. Fee payable prior to commencement of training. This cost may be covered by the Jobactive if the individual is eligible.  Optional - \$71.34 per person includes supported online accredited White Card training (Blue Dog Training RTO: 31193) and Service Tasmania application fee.  Training commences – March/ April 2020.

## Tourism and Hospitality

Training	Contact	Region	Notes
SIRXCEG001 Engage	Work and Training (1126)	Sorell,	This is a Pre-Jobseeker program
the customer		Tasman	
SIRXCOM001	Contact:	Peninsula	RTO support services offered
Communicate in the	Name: Ashleigh Heather - Moonah		Literacy, language and numeracy support
workplace to support	Phone: (03) 6214 5177		Learner liaison support
team and customer	Email:		Working with vulnerable persons check
outcomes	ashleigh.heather@workandtraining.co		Police check
SIRXSLS002 Follow	<u>m.au</u>		Mentoring support
point-of-sale			Trefitering support
procedures			Addicional acces NU
SITHFAB002 Provide	Website		Additional costs - Nil
responsible service of	https://www.workandtraining.com.a		Torining comments TRA Control the RTO
alcohol	<u>u/</u>		Training commences – TBA - Contact the RTO
SIRXCOM002 Work	Facebook:		
effectively as part of a	https://www.facebook.com/work.trai		
team	ning/		

Training	Contact	Region	Notes
SIRXCEG001 Engage	Work and Training (1126)	Sorell,	This is a Jobseeker program
the customer		Tasman	
SIRXCOM001	Contact:	Peninsula	RTO support services offered
Communicate in the	Name: Ashleigh Heather - Moonah		Literacy, language and numeracy support
workplace to support	Phone: (03) 6214 5177		Learner liaison support
team and customer	Email:		Working with vulnerable persons check
outcomes	ashleigh.heather@workandtraining.co		Police check
SIRXSLS002 Follow	<u>m.au</u>		Mentoring support
point-of-sale			Trentoring support
procedures			Address of some API
SITHFAB002 Provide	Website		Additional costs - Nil
responsible service of	https://www.workandtraining.com.a		Total Committee BTO
alcohol	<u>u/</u>		Training commences – TBA - Contact the RTO
SIRXCOM002 Work	Facebook:		
effectively as part of a	https://www.facebook.com/work.trai		
team	ning/		

## Transport and Logistics

Training	Contact	Region	Notes
TLI31616 Certificate III in Warehousing Operations	Applied Training Solutions Pty Ltd  Contact: Jacqueline Muir 0450 608862 Jacqueline.muir@appliedtraining.com. au	Glenorchy Launceston Burnie	This is a Jobseeker program  RTO support services offered  Literacy, language and numeracy support  Learner liaison support  Working with vulnerable persons check  Police checks  Mentoring support
	Website: www.appliedtraining.com.au		Licence may be achieved: Forklift  Additional costs — Nil  Training commences — June 2020