



TRAINING PACKAGES IN TASMANIA

FACT SHEET

Version Changes to Units of Competency

According to the Training Package Development Handbook a version letter should be applied to the unit code when wording in the range statement or evidence guide is added or amended, eg PDFCOM324A becomes PDFCOM324B.

A new code is applied when significant changes to the unit which alter the outcome of the unit is made or the structure and content is changed.

When should the version changes be reflected on your system? What should be printed on the certification?

- Where a unit has been achieved that version code should be reflected on the qualification certificate.
- Where delivery has not started, RTOs are urged to use the latest version of the unit.
- Where it is believed that the change is significant, eg addition of a pre-requisite unit, and not reflected in a new unit code, please advise Skills Tasmania. They will approach the relevant ISC for advice.

This advice has been developed in conjunction with the Tasmanian Qualifications Authority.

Useful Links

- Training Package Development and Endorsement Process 2008 – http://www.dest.gov.au/sectors/training_skills/policy_issues_reviews/Training_Package_Development_Endorsement_Process_2008.htm
- Training Package Development Handbook – <http://www.tpdh.deewr.gov.au/>
- AQF Implementation Handbook Fourth Education 2007 – <http://www.aqf.edu.au/pdf/handbook.pdf>
- Information for VET Service Providers – <http://www.skills.tas.gov.au/providers>

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